

MINUTES

Compton Abbas Parish Council Meeting 19th October 2016

Councillors in attendance:

Cllrs J Coupe (Chairman) , C McHenry, K Hathaway, T Kerridge, S Ryan
Also present Cllr Catherine Langham – North Dorset District Councillor.
2 members of the public present

Public Questions

The number of lorries going through the village as a result of the current construction going on was raised by one of the residents. She complained about the state of the verge outside her house and asked the PC whether there was anything that could be done to restrict the size of the lorries coming into the village. It was confirmed that she had spoken to some of the lorry drivers who had said that there was nothing they could do about the size of the lorries they were using. District Councillor Langham confirmed that the route used by the lorries might be part of the planning permission but as this had now been granted there was little that could be done. It was agreed that the Clerk would write to the developers on the various sites and ask for confirmation as to who would be responsible for repairing the verges.

1. **Apologies for absence** – none
2. **Declarations of Interest** – none. The Chairman had circulated new declaration of interest forms and asked the members to complete the same and return them to her as soon as possible. The forms completed previously had not mentioned the members interests in their properties nor that some of them had businesses in the Parish.
3. **Minutes of the meeting held on 10th May 2016** – the minutes were approved and signed.
4. **Matters Arising from last meeting** – there were no matters arising.
5. **Vacancies/co-option**
 - a. Caroline Owen had agreed to join the PC and was duly co-opted.
 - b. The Chairman suggested that in the future the way forward might be to set up committees with specific responsibility for different projects. The Clerk confirmed that any committee of the PC did not need to be made up of members of the PC. Cllrs. Hathaway and Kerridge expressed an interest in setting up a committee to sort out the play area in Fanners Field.
6. **Parish Clerk vacancy**
 - a. Appointment/Contract/Salary – it was agreed to formally appoint Marianne Wheatley as the Parish Clerk in accordance with the contract and at the salary previously circulated and discussed.
 - b. Email address – the newly appointed Clerk was in the process of obtaining a .gov.uk email for the PC.
 - c. Notice boards – as the Clerk does not live in North Dorset she might not always be able to put notices up on the Noticeboard. Cllr. Ryan volunteered to assist with the Noticeboard in Twyford and Cllr. McHenry agreed to assist with the notice board in Compton Abbas.
 - d. Pension Regulator – the Clerk would make sure that the relevant details were submitted to the Pension Regulator.
7. **County Councillor report** – the County Councillors report had been circulated to the PC. In summary the County Councillor reported on:
 - a. The consultation on the Unitary Authority. The deadline for making any representations was 25th October 2016.
 - b. Web based Resources for voluntary and community groups. The Dorset for you website now had a tool whereby voluntary and community organisations could search for grants.

- c. Dorset household recycling centres had started charging for certain items including Asbestos, gas bottles, hardcore and rubble, soil , plasterboard and tyres.
- d. The annual canvas for the register of electors was taking place to ensure that the electoral register was as up to date as possible.

There were no matters arising.

8. **District Councillors report** – District Councillor Langham confirmed that the Dorset Waste Partnership were shortly going to be doing a survey with regard to their services, funds were likely to be withdrawn from the CAB in the near future and there was a meeting regarding the Unitary Authority in the near future. District Councillor Langham encouraged the PC to respond to the consultation on the proposals for a Unitary Authority.

9. **Financial reports** -

- a. Approval of amended 2015/2016 accounts and governance statement – the amended 2015/2016 accounts and the governance statement had been circulated to the members of the PC and were agreed and approved.
- b. Approval for internal audit – Trevor Clements a retired accountant had agreed to do the internal audit.
- c. Update of current financial position – at present there was very little being paid out from the bank account and it was relatively healthy.
- d. It was agreed that the clerk 's salary should be paid monthly by standing order
- e. The clerk had prepared a letter to Lloyds bank changing the correspondence address, asking for read only access to the bank account and setting up the standing order for her salary. This letter was approved by the PC and signed.
- f. Precept planning for 2017/2018 – quotes, budgets. The chairman confirmed that at the next meeting the PC would have to agree its budget for the following year and therefore asked the PC to let the Clerk know if there were any items of expenditure coming up which needed to be included in the budget. In particular any quotes for Fanners field should be sent to the Clerk. The Clerk confirmed she would review the asset valuations for insurance and for audit purposes.

10. **Fanners Field**

- a. Update of grant applications – Cllr. Hathaway confirmed that she had approached Hall & Woodhouse, Waitrose and Tesco and no grants were available. She had also looked at whether CA could get a grant from the National Lottery however they would have to show evidence of the need for a playground and she did not think given the number of children that used the playground that CA would be able to do this. She therefore suggested that the way forward would be to raise the funds from the people in the village.
- b. Playground surface area - it was agreed that the weeds could be removed and a new membrane put down.
- c. Playground Inspection – Cllr. Hathaway agreed to organise an inspection of the playground. She had previously been advised that the weeds would not mean that the play area would fail the inspection.
- d. Maintenance – it was agreed that the Clerk would obtain a quote for the maintenance of the play area from Basil Lane in time for the next meeting. She would also clarify whether the hedges had been included in the quote for the previous year.

A question was raised as to whether part of Fanners Field could be made into a car park. The chairman confirmed that the PC would have to review the deed of gift to ascertain whether this was permissible. Cllr. Kerridge commented that they would also need to have a 50m splay in order for the field to be used. It was agreed that the Clerk would look at the deed of gift and also contact Highways regarding the splay required.

11. **Airfield** – the minute of the recent meeting of the Compton Abbas Consultative Committee had been circulated. There were no matters arising save in respect of the retrospective planning application for a hangar – see below.

12. Planning/Tree Works

- a. Consultation - 2/2016/1287/CATREE - Willis Farmhouse Lower Lane Compton Abbas Dorset SP7 0NH (6 week period ends 2nd November 2016) – the PC had no objection to this application.
- b. Planning Consultation - 2/2016/1046/HOUSE - Melbury Hill House Chapel Hill To Gourds Farm Compton Abbas Dorset SP7 0ND (Approved by NDDC 6/9/2016)
- c. Planning Consultation - 2/2016/1442/FUL - Compton Abbas Airfield Spread Eagle Hill To Possessions Corner - Lane Compton Abbas Salisbury Dorset (comments by 31st October) – the airfield had thought that the hangar did not require planning permission but as it has a semi-permanent base it does. The PC had no objection to this application.
- d. Contact made by resident concerning construction traffic using Lower Lane, Compton Abbas to access building sites at The Old Barn and Tuckers Lodge – this had been discussed at the beginning of the meeting. It was agreed that the Clerk would write to the developers and ask if smaller vehicles could be used for deliveries to the sites and ask them to repair the verges. The Clerk would also contact DWP and ask them to use smaller vehicles.

13. Footpaths/Rights of Way

- a. tree overhanging footpath (top of Sandpit Lane) and through to Church Hall – it was agreed that the Clerk would write to the owner and ask him to prune the trees along the footpath. The Clerk would also ask him to remove the dead tree adjacent to the A350.

14. Highways

- a. Working Together Proposal – due to budget restrictions it was being proposed by Highways that non-essential highway maintenance should be passed down to the PCs. The legal implications of doing this were being reviewed and some advice would hopefully be forthcoming shortly. In general the relevant landowners maintained most of the verges in the village. Melbury Abbas had asked Shaftesbury Town Council if they could hire the lengthsman employed by the TC.
- b. tree causing obstruction to village sign and overhanging branches (junction of Chapel Hill and A350) – see above.
- c. A350 Community Group Meeting 5th October 2016 – The summary of the meeting had been circulated to the PC. In summary:
 - i) The voluntary one-way system was not working and the Group had asked Highways to investigate whether this could be made more formal.
 - ii) Simon Hoare had confirmed that the discussions with regard to the strategic north/south route the Dorset/Wilts/BANES Study Report would be concluded in the next 2 months and it would then be decided whether the route would be included in the Governments infrastructure plans as a Strategic Route. However even if this route is included in the Governments strategy nothing was likely to happen before 2025.
 - iii) The letter written by Melbury Abbas had been considered and it was agreed that so far as possible contact with Melbury Abbas would be maintained.
 - iv) The Group had asked the Police and Crime Commissioner for a grant for flashing speed indicator signs that could be used along the A350.
 - v) Speed Watch were continuing to monitor lorry movements along the A350.
- d. M4 to Poole Strategic Route – Dorset/Wilts/BANES Study Report Update – see above.

15. DAPTC

- a. Reshaping your Councils consultation - **deadline 25th October** – it was agreed that the members of the PC who complete the online survey if they wished to do so.
- b. Advise DAPTC if your council is sending up to 2 representatives to the DAPTC AGM (5th November) - **deadline 31st October** – none of the members of the PC would be attending the AGM.
- c. Local Government Finance Settlement – consultation on parish and town council referendums - **deadline 28th October** – the Clerk confirmed that she would put a response together and circulate this to the Council for their comments before the deadline.
- d. CAPC Representative for DAPTC – it was agreed that the Chairman would be the DAPTC representative but that she would not be required to attend DAPTC meetings unless it was considered important that she do so.

16. **Travellers** – Cllr. Ryan commented that there seemed to be a lot of visitors to the site at the moment and there were a lot of cars parked on the wrong side of the bend. She believed that the travellers at St. James were illegally occupying the site. The travellers had a right to go to the site as they had a right to stay there for a short period of time but they were not just staying there on a temporary basis. It was agreed that the PC would contact the Travellers liaison officer in March to ask her to move the travellers on.

17. **Proposed dates** for agreement for meetings during the year 2016/2017

- a. Wednesday December 14th 2016
- b. Wednesday March 15th 2017

The Clerk agreed to confirm the dates for the meetings for the rest of the year.

Meeting closed at 9.30pm

Date:

Signed:

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Chairman