

COMPTON ABBAS PARISH COUNCIL
MINUTES of
MEETING ON WEDNESDAY 14th DECEMBER 2016:

In Attendance
Jude Coupe (Chairman), S Ryan, and C. Owen
No members of the public
No County or District Councillors

PUBLIC QUESTIONS.

Correspondence received on the day of the meeting as resident(s) unable to attend in person. The content was considered to be of a domestic matter after consultation with both the Police and the RSPCA. The matter did not fit with the powers/duties of a Parish Council and the matter was acknowledged to the resident(s) concerned and will be referred to the Clerk for guidance.

MINUTES

1. Apologies for absence received from Cllr McHenry and clerk Marianne Wheatley
2. Declarations of Interest – Pecuniary Interest Forms received from Cllr Coupe and Cllr McHenry, Cllr Ryan and Cllr Owen have completed theirs and will provide these to Clerk at next meeting
3. Approval of minutes of the meeting held on 19th October 2016. These were approved.
4. Matters arising from previous meeting
 - a. Construction traffic – response received to correspondence sent by the Clerk, from one of the owners, who is complying with the guidelines issued with the planning approval. No response or acknowledgement from the other owner. Situation will be monitored and reviewed again (if required).
 - b. Tree overhanging A350 – Follow up with landowner in Spring if no Treework applications are received
 - c. Tree overhanging footpath (top of Sandpit Lane) and through to Church Hall – this was actioned by the landowner and lower branches have been trimmed.
5. Vacancies - co-option. No interest has been shown from residents to fill the 3 current vacancies. Resignations received from Cllr Hathaway and Cllr Kerridge after the October meeting. No call for an election has been made within the designated timescales by members of the public.
6. Parish Clerk - Pension Regulator. All actions completed within the designated timescales.
7. County Councillor Report – Report was circulated prior to the meeting.
8. District Councillor Report – No report received and Councillor did not attend meeting.
9. Finance
 - a. External Audit. This has been returned with recommendations for the RFO not to be a councillor. This was always an interim measure whilst the PC was without a clerk. Now that Marianne Wheatley has been appointed as clerk she has also been appointed to the role of RFO.
 - b. Precept planning for 2017/2018. Precept plan was approved for submission. The plan did not include bookkeeper fees but this was felt to be well within the budget proposed.
 - c. Clerk's salary/Bank details. Lloyds Bank have not yet set up the standing order to pay the clerk on a monthly standing order. It was resolved to issue a cheque for this financial year and take the matter up with Lloyds Bank to ensure a standing order was in place for the 2017/2018 accounting year.

- d. Payments to be made. Payments were approved for (a) Basil Lane for £490 pending receipt of invoice (b) Marianne Wheatley for the period Oct – Mar £630, (c) Sophie Fairchild for website maintenance - £100, (d) In advance - £85.00 for Playground inspection. This was being arranged by former Cllr Hathaway and clerk to follow this up.

10. Fanners Field

- a. Maintenance. It was resolved to appoint Basil Lane again to maintain the grass and hedges. Thanks to be issued to Steve & Denise Parsons for continuing to cut the roadside hedging, Alex Fairchild and Tim & Lucy Kerridge for maintaining the hedge adjacent to their property, and to Mr Bill Honour and his son for laying the long hedge in the field in memory of Mrs Margaret Honour.
 - b. Update re: play area. During the October meeting Cllrs Hathaway and Kerridge indicated that they would prefer to continue their services to the community by forming a Village Field Committee as opposed to continuing as parish councillors. Clerk to make contact to establish plans and to ensure these are within the allowable actions within the Deed of Gift.
 - c. Car Parking. There is still uncertainty about access arrangements and meeting Highways regulations. Previously this was not possible, however various matters will need to be discussed with DCC Highways in the forthcoming months and this will be added to the discussion points to establish costs/consequences.
11. Planning/Tree Works. No objections were raised to planning application 2/2016/1529/HOUSE and treework application 2/2016/1646/CATREE. Further planning application received 2/2016/1823/FUL in last week and this will be considered further.
12. Footpaths/Rights of Way. No issues raised.
13. Highways - A350/C13 update. A350CG Meeting with MP Simon Hoare attended by Cllrs Coupe and Owen and details previously circulated. Still awaiting announcement by DCC on progress of the M4 to Poole Strategic Route.
14. Correspondence. Received from MP Simon Hoare invitation to Roundtable meeting held on 9th December and attended by Cllr Coupe. Minutes to be circulated once received.
15. Dates for 2017/2018 meetings. As the clerk also acts for Stourpaine and Sutton Waldron PC's it was resolved that CAPC would meet on the 3rd Wednesday in the month with the exception of May. Next meeting on 15th March (as previously agreed). Dates for 2017/2018 to be confirmed at next meeting and dates booked for the Church Hall.

Minutes prepared by Cllr Coupe in the absence of the Clerk

Signed:

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Chairman

Date:

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