Compton Abbas Parish Council

MINUTES OF AN ANNUAL GENERAL MEETING OF

COMPTON ABBAS PARISH COUNCIL on the 3rd of May 2022

**6.30PM at Compton Abbas Church Hall, Compton Abbas**

Present: Cllr T Clements – Chairman, Cllr J Low, Cllr S Warren and Cllr M Briars

In attendance: Mrs N Phillips (Parish Clerk) - There was one member of the public – Dorset Councillor J Somper

22/1. Election of Chairman and signing of Declaration of Office

Cllr Low proposed Cllr Clements for Chairman 2022-2023 this was seconded by Cllr Warren, all members were in favour.

RESOLVED: for Cllr Clements for Chairman for Compton Abbas Parish Council for 2022-23 (22/1, no budgetary provision required)

22/2. To receive and accept apologies of absence.

Cllr J Guttridge

22/3. Election of Vice Chairman.

Cllr Clements proposed Cllr Low for vice-chairman, this was seconded by Cllr Warren, all members were in favour.

RESOLVED: for Cllr Low for Vice-Chairman for Compton Abbas Parish Council 2022-23 (22/3, no budgetary provision required)

22/4. Co-option for new members.

Mrs Sharon Myall came expressed an interest in joining the Parish Council. Cllr Clements proposed Mrs Sharon Myall is co-opted on as Councillor for Compton Parish Council, this was seconded by Cllr Low and all in favour.

RESOLVED: Mrs Sharon Myall is co-opted on as a new Councillor for Compton Abbas Parish Council (22/4 no budgetary requirements)

22/5. Parish Council legal documents.

To confirm there have been no changes to the adopted policies and procedures for 2021.

This was agreed.

22/6. To approve the minutes of the AGM 7th May 2021

The minutes were proposed by Cllr Warren and seconded by Cllr Low, all agreed that the minutes are a true and accurate record of the meeting. They were duly signed by the Chairman.

RESOLVED: that the minutes were approved and signed by the Chairman (22/6 – no budgetary allocations required)

22/7. Approval the governance statement and annual accounts.

The Clerk tabled the following:

• The annual governance statement 2021/22

• The end of year accounting statements 2021/22

• The Asset Register 2021/22

• The Bank reconciliation 2021/22

These were proposed by Cllr Briars and seconded by Cllr Warren, all members agreed to approve the end of year accounts and the governance statement for the external auditor. The Chairman duly signed the governance statement.

RESOLVED: to approve the governance statement and annual accounts for 2021-2022 (22/7 no budgetary requirements).

*At this point the Chairman will close the AGM and open the Monthly Meeting.*

22/8. Declaration of interest and dispensations.

There were none.

*At this point the Chairman moved to agenda item 11, received report from Dorset Council representative*

*Dorset Councillor Jane Somper’s report will be available on the Parish Council’s website under additional documents.*

22/9. Approve the minutes 22nd March 2022

The minutes were proposed by Cllr Warren and seconded by Cllr Low, all agreed that the minutes are a true and accurate record of the meeting. They were duly signed by the Chairman.

RESOLVED: that the minutes were approved and signed by the Chairman (21/9 – no budgetary allocations required)

22/10. Officers and Chairman’s report

The Chairman reported the following:

Queen’s Platinum Jubilee celebrations for the village, the members of the Parish Council and the Church have worked together to organise the following celebrations to be held on the 2nd of June.

* The bells will be rung before the party and the plaque will be unveiled
* People will be invited to bring and share cakes for the party. The electric supply has also been sorted
* It was suggested that there should also be a craft exhibition/stall and another activity for children (possibly face painting). This has not yet been confirmed
* If people want to give donations, even though the party will be free. A donation bucket will be available
* The band and marque has been organised
* A bouncy castle will also be available, which will be managed at all times by an adult
* People of all ages will be invited to come in regal fancy dress
* A first aid kit will be supplied

Cllr Briars asked for support from one other Councillor to work on progressing the environment project for the Village. Sharon Myall agreed to work with Cllr Briars on this project.

22/11. Finance - To agree: Payment Schedule.

The Clerk had table the Payment Schedule for April 2022 for the sum of £2305.38. This was proposed by Cllr Clements and seconded by Cllr Low, all agreed for the payments on the payment schedule be paid, the schedule was duly signed Chairman.



RESOLVED: to pay the payment on the schedule to the total sum of £2305.38 (21/21 current account)

21/12. Clerk Report.

Nothing to report

21/13. Items for next agenda and date of next meeting. TBC

The Parish Council meeting will be held on Wednesday 21st of September, Compton Abbas Church Hall.

There being no further business the meeting closed at 19.14.

Signed…………………………………………………………………………………………

Website address http//: www.comptonabbas.org.uk

Should you wish to contact any Councillor please

use this address: clerk@comptonabbas.org.uk