**NOTICE OF AN ANNUAL GENERAL MEETING OF**

**COMPTON ABBAS PARISH COUNCIL**

**The following Councillors are summoned to attend the Annual General Meeting of the Parish Council which will take place on the 17th of May 2023 6.30PM at Compton Abbas Church Hall, Compton Abbas**

**Cllr T Clements – Chairman, Cllr J Low, Cllr J Guttridge, Cllr R Lower, Cllr Myall and Cllr Crocker**

***All members of the Council are requested to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder and are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.***

**Public Questions**

There will be a 3-minute public consultation period before the Council meeting opens for the public to ask questions on any items on the agenda or other matters of interest or concern that they wish to bring to the attention of the Parish Council. Items not on the agenda will be taken to the next meeting.

Nicola Phillips - Parish Clerk

9th May 2023

**AGENDA**

**1. Election of Chairman and signing of Declaration of Office**

**2. To receive and accept apologies of absence.**

**3. Election of Vice Chairman.**

**4. Parish Council legal documents.**

* **To confirm there have been no changes to the adopted policies and procedures for 2021.**

**5. Approve minutes from AGM dated the 3rd of May 2022**

**6. Approval the governance statement and annual accounts.**

***At this point the Chairman will close the AGM and opened the Monthly Meeting.***

**7. Declaration of interest and dispensations.**

**8. Approve the minutes 19th April 2023 and matters arising.**

**9. Officers and Chairman’s report (which will have already been circulated).**

**10. Received report from Dorset Council representative.**

**11. Finance:**

To agree: Payment Schedule

**12. Clerk’s Report.**

**13. Items for next agenda and date of next meeting.**

***At this point the Chairman will close the Parish Council Meeting and open the Parish Meeting***

**14. To receive reports or comments from local organisations and residents of the Parish**