**NOTICE OF MEETING FOR THE PARISH COUNCIL MEETING**

**The following Councillors are summoned to attend a meeting of the Parish Council which will take place virtually via ZOOM at 6.30pm on Wednesday 16th December 2020**

**Cllr T Clements – Chairman, Cllr J Coupe, Cllr S Warren, Cllr J Low and Cllr J Guttridge**

***All members of the Council are requested to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder and are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.* There will be a ten-minute public consultation period at the beginning of the meeting if members of the public are present and wish to speak to an agenda item. Please inform the Parish Council if you are recording the meeting.**

***The Clerk will be recording this meeting for the Parish Council’s records only. The Chairman will ask if anyone present wishing to record the meeting, please let themselves known.*** *Nicola Phillips - Parish Clerk*

**AGENDA**

**1. Apologies for absence**

**2. Declarations of Interest and dispensations**

**3. To appoint Vice - Chairman**

**4. Co-option for new member**

**5. To agree the Minutes of the Parish Council Meeting dated Friday the 16th September 2020. Matters arising**

* **To agree circulated budget/precept for 2021/2022.**
* **To report works that have been completed in the village since September 2020.**

**6. Report from Dorset Council Councillor**

**7. Finance: To agree:**

* **Payment Schedule**
* **Consider appointment of Internal Auditor**
* **Signed statement of Clerk’s Salary Review**
* **Bank account reconciliation and signature**
* **Creation of additional bank account**
* **Donations**

**8. Planning: Review of applications received**

* **2/2020/1231/HOUSE – Oak Cottage - extension to garage**
* **2/2020/1130/HOUSE - Old Tuckers High Street – single storey extension**
* **2/2020/1119/HOUSE - Old Church Farm – erect one storey pool house**
* **2/2020/1148/HOUSE - Glyn Farm – replace dormer windows**

**8. Chairman’s Report.**

**9. Officers’ Reports**

**10. Clerk’s Report – Correspondence**

**11. Items for next agenda and date of next meeting**

**If any members of the public wish to join the Parish Council meeting via Zoom, please contact the Clerk on** **Clerk@comptonabbas.org.uk** **for an invitation**