

Explanation of variances – pro forma

Name of smaller authority: **Compton Abbas Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	4,197	5,233				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	3,000	3,000	0	0.00%	NO		
3 Total Other Receipts	1,051	556	-495	47.10%	YES		Please see attached
4 Staff Costs	1,260	1,365	105	8.33%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	1,755	2,258	503	28.66%	YES		Please see attached
7 Balances Carried Forward	5,233	5,166			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	5,233	5,166				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	16,671	16,671	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

Explanation of Variances

3. Total other receipts	2017/18	2018/19	Comments
	1051	556	
Grants received	731	400	In 2017/18 the PC received a grant for a new website - £731. The website was paid for in 2018/19 - £500 (ex VAT) and the Clerk was compensated for her time - £105. The balance of the grant will be used as a contribution to the costs of the website going forward. In 2018/19 the PC received a grant from CPRE as a contribution to the purchase of a fingerpost. The fingerpost has not as yet been purchased.
Compensation Lloyds bank	291	0	In 2017/18 the PC changed the signatories on the bank account. The PC received compensation because of delays and the loss of papers on the part of the bank.
Cancelled cheque	29	0	A cheque issued in 2016/17 was cancelled in 2017/18 and accordingly was added back into the income for 2017/18.
VAT	0	156	The VAT reclaim for 2017/18 was not paid until June 2018. In 2018/19 the major VAT reclaim was for £100 being the VAT paid on the costs of the new website.
Total	1051	556	

6. All other payments	2017/18	2018/19	
	1755	2258	
Website	0	600	The main expense in 2018/19 was the costs of the new website.
Fanners Field/maintenance/mirror	860	1045	In 2017/18 in addition to the general maintenance of Fanner's Field - £490 some additional work was done - £220 and the playground equipment was

			inspected - £150. In 2018/19 the sum of £355 was spent on replacing the mirror at the end of Hawkcombe Lane. In 2018/19 in addition to the general maintenance of Fanner's Field - £490 a tree was made safe - £200. The play area was roped off pending repairs and therefore no inspection was undertaken.
Insurance	325	277	The insurance premium was less in 2018/19.
Grants	250	0	A grant of £250 was made to CATS in 2017/18 for the purchase of a shed.
Training/payroll	122	114	The payroll bookkeeper was paid £29 in 2017/18 in respect of the year 2016/17. More training was undertaken in 2018/19.
General Expenses	198	222	The general expenses were roughly the same save that £26 was spent on wine for the CATS meeting.
Total	1755	2258	